



Australian National Kennel Council Ltd ABN 77 151 544 679 trading as Dogs Australia

REGULATIONS

PART 9

NON RESIDENT JUDGES

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**AUSTRALIAN NATIONAL KENNEL COUNCIL LIMITED
REGULATIONS PERTAINING TO NON RESIDENT JUDGES**

1. General Regulations– All Judges

- 1.1. A Non Resident Judge must be able to verbally communicate with exhibitors to a degree that their directions and decisions are clearly understood, or have a competent interpreter.
- 1.2. If a Non Resident Judge is unable to read English, the Club conducting the event is to provide an assurance that all ANKC Ltd Rules, Regulations, Policies, Procedures and breed standards have either been translated in writing into a language understood by the Non Resident Judge, or communicated orally.
- 1.3. The Affiliate conducting the show must have some knowledge of a Non Resident Judge and their background and ability to judge.

2. Regulations – Conformation Judges

- 2.1. A Non-Resident Judge must be approved and have awarded in their Country of Residence Challenge Certificates, or their equivalent to a minimum of 70% of the **major breeds*** in each group as per the ANKC Ltd recognised Group/Breed list. A judge approved to judge 70% of the major breeds within a Group may judge the whole or part of the Group if split. **(05/05) (Amended 10/22, 5.2, Effective 01/01/2023)**

***Major breed** a breed that has an average of 60 plus registrations over the last 3 years as recorded on the Dogs Australia Website.

- 2.2. A Non Resident Judge must be approved and have awarded in their Country of Residence Challenge Certificates, or their equivalent. to a minimum of 70% of the Breeds in each group as per the ANKC Ltd recognised Group/Breed list. A judge approved to judge 70% of the breeds within a Group may judge the whole or part of the Group if split. **(05/05)**
- 2.3. Where a Non Resident Judge has been invited to judge a single breed, or up to three breeds at any one show then that person must be approved and have awarded in their Country of residence Challenge Certificates, or their equivalent, for that or all breeds to be judged. Where the two and/or three breeds comprise the whole show and a Non Resident Judge has been invited to judge Best in Show at the show, the Non Resident Judge must be approved and have awarded in their Country of residence Challenge Certificates to one of the breeds and must have Open Show experience in each of the other breeds, to be approved to judge Best in Show. The Open Show experience must be at least three (3) shows per breed, with a total number of dogs judged for each breed to be at least 100. **(10/99)**
- 2.4. Best In Show can only be judged by judges who are approved to judge Best In Show in their Country of Residence, provided that judge is approved by ANKC Ltd to judge at least 3 Group Specials in Australia. **(05/05)**
 - 2.4.1. Alternatively should the judge be able to judge 70% of the Breeds in each of the 7 Groups as per the ANKC Ltd recognized Group/Breed list, the ANKC Ltd may then grant permission for that judge to judge Best in Show. **(05/05)**
 - 2.4.2. Where a judge conforms with 2.1 that judge may judge Group Specials. **(05/05)**
- 2.5. Where an applicant is approved by the Kennel Club England to judge a group or Groups at Championship Show level, and has Open Show experience or has issued Challenge Certificates outside England may be approved to judge at Group level in Australia for those groups/breeds so qualified, subject to the Non Resident Judge providing the details required, listed as follows:
 - (a) Date of Open / FCI / Green Star Shows
 - (b) Name of Show
 - (c) List of Breed/s judged
 - (d) Number of Dogs judged in each Breed
 - (e) List of "any other variety" breeds judged together with the number of dogs in each breed judged.

The above information is to be provided with the initial application for approval of an Overseas Judge **(05/05)**

Where an application has been received from a Non Resident Judge who has previously been approved by their Country of Residence's Controlling Body to award Challenge Certificates, or their equivalent, in their Country of Residence, and are currently on an "inactive" list due to being employed by their Controlling Body, and their Country's Rules and Regulations prevent them from judging in their Country of Residence, they may be approved to judge in Australia, subject to:

- 2.5.1. The person has awarded Challenge Certificates, or their equivalent, in their Country of Residence within the previous ten [10] years, and;
 - 2.5.2. The person has judged the breeds they are seeking approval for within the last three [3] years at a recognised show conducted under the auspice of a recognised Controlling Body.
- 2.6. Judges who have moved their country of residence and are not approved to judge some or all the breeds in their new country of residence that they were approved to judge in their original country of residence, will be eligible to be approved by the ANKC Ltd to judge the breeds they were approved to judge in their original country of residence.
- Judges, who have been licenced by a neighbouring Country which is not their Country of Residence, shall be allowed to Judge on furnishing documentation from their Country of Residence and their Country of Licence. **(05/05)**
- 2.7. A Non Resident Judge approved on a provisional permit or apprentice basis is not eligible for approval to Judge at Championship Shows in Australia for those breeds or Groups subject to such provisional permit or apprenticeship.
- 2.8. A Non Resident Judge on their first judging assignment in Australia will not be permitted to judge more than four shows in one state/territory on his first tour.

3. Regulations - Judges Application

- 3.1. The Applicant Judge must complete –
- 3.1.1. An ANKC Ltd Non Resident Judges' Application form;
 - 3.1.2. An ANKC Ltd Judge's contract;
 - 3.1.3. Provide a statement of authorisation of judging qualifications from their controlling body (if not provided, ANKC Ltd will obtain, at extra charge);
 - 3.1.4. Conformation Judge - a completed copy of the current ANKC Ltd recognised group Listing must accompany the application form (addendum A);
 - 3.1.5. Performance Judge
 - 3.1.5.1. A completed listing of the events and classes the Judge is licensed for must accompany the application form (addendum B);
 - 3.1.5.2. The judge must agree to provide courses/test details within the required timeframe.

4. Regulations - Application Submission

- 4.1. The Affiliate seeking approval for the judge must submit a completed Overseas Judges Application form, with relevant Addendum A and/or B, to their ANKC Ltd Member Body at least 9 months prior to the date of the Event. Where than more than one Event is to be judged, the submission must be 9 months prior to the first event.
- 4.2. If the judge is being subcontracted to other affiliates, details of all assignments must be included in the application, with copies of sub-contract form(s) for the additional assignments attached.
- 4.3. The Member Body submits the application to the ANKC Ltd Administrator.
- 4.4. Applications received less than nine (9) months prior to the date of the first Event may only be approved by the ANKC Ltd Non Resident Judges Approval Board if **extenuating** circumstances are provided. (10/99)

- 4.5. The ANKC Ltd Administrator is empowered to grant approval for late submissions, without approval of the Non Resident Judges Approval Board , provided that:
- the late submission fee has been paid
 - the application is not received within 3 months or less of the Event date
 - there is no doubt of the eligibility of the Judge concerned to officiate. (05/00)
- 4.6. However, Regulations 4.1 and 4.2 shall not apply where a previously approved Non Resident Judge is unable to fulfil a judging appointment. In these circumstances a qualified substitute Non Resident Judge may be approved by the ANKC Ltd. The application for approval of a substitute Non Resident Judge must be accompanied by all related correspondence concerning the reasons for the previously approved Non Resident Judge's inability to fulfil their agreed judging appointment/s. Where an Non Resident Judge is unable to fulfil an appointment the clearance for that judge will remain for no longer than 24months. After that time another clearance will have to be applied for. **(05/05)**
- 4.7. The ANKC Ltd reserves the right to withdraw its approval of any Non Resident Judge for any or all breeds/classes approved, or previously approved without assigning a reason.

5. Regulations - Affiliate responsibilities

- 5.1. The Affiliate or Organisation conducting the Event must not advertise or otherwise announce the name of any judge who is not a resident of Australia until they have been formally approved by the ANKC Ltd and the affiliate officially advised of approval.
- 5.2. The sponsoring affiliate (i.e., the club/s contracting the judge) will:
- 5.2.1. Ensure all application fees are paid at the time of application.
 - 5.2.2. If the judge is being subcontracted to other affiliates – include details of all assignments in the application – include a copy of the sub-contract form(s) for the additional assignments.
- 5.3. On approval:
- 5.3.1. Ensure the judge is provided with the link to the current ANKC Ltd breed standards/Rules/Regulation for the relevant discipline. For Conformation judges this is to include The ANKC Ltd Glossary of Canine Terms and ANKC Ltd Judging Dogs in Australia - Guidelines for Non Resident Judges. (printed copies available from each ANKC Ltd Member Body at no charge.)
 - 5.3.2. For disciplines that require additional information e.g., agility course, advise the judge on the date that these are required to be submitted to the affiliate for submission to the ANKC for the attention of the relevant delegate – additional time should be allowed for in case amendments are required.
 - 5.3.3. Provide to the judge all information regarding judging in Australia including classes, judging procedure being used, awards to be made, equipment.
 - 5.3.4. Correspond with the judge to keep him informed of arrangements for his visit to Australia, including correct information on visa application and travel insurance.
 - 5.3.5. At the events, provide experienced stewards to assist the judge.
 - 5.3.6. Visa applications
 - 5.3.6.1. The judge needs to include the affiliate's secretary as a contact on the visa application to enable the secretary to make enquiries if there is a delay with the issue of a visa.

REGULATIONS FOR HANDLING COMPLAINTS AGAINST NON RESIDENT JUDGES (Adopted 05/00)

1. Official Complaint

- 1.1. Where an ANKC Ltd Member Body or its affiliate Club receives an official complaint, being a complaint in writing from a Member accompanied by the fee payable (if any) and with a request that it be dealt with by the Member Body in accordance with its Rules and Regulations with regard to the conduct of a Non-Resident Judge, the ANKC Ltd Member Body shall deal with such complaints in accordance with the requirements of the Rules and Regulations of such ANKC Ltd Member Body.
- 1.2. The ANKC Ltd Member Body must advise the ANKC Ltd Administrator of the outcome and full details of all matters affecting a Non-Resident Judge dealt with in accordance with their Rules and Regulations.
- 1.3. The ANKC Ltd Administrator will forward all material received from the ANKC Ltd Member Body regarding such official complaint concerning the conduct of a Non Resident Judge to the members of the ANKC Ltd Non Resident Judges Approval Board to prepare an agreed recommendation for resolution at the next available ANKC Ltd Board meeting.
- 1.4. The ANKC Ltd Non Resident Judges Approval Board shall take any such matters into account when considering future applications for a Non Resident Judge to officiate in Australia.

2. Grievances Received in Writing

- 2.1. Where an ANKC Ltd Member Body receives written notification of a grievance with regard to the conduct of a Non Resident Judge, not being an official complaint to be dealt with under Regulation 1 hereof, which grievance alleges unacceptable behaviour by a Non Resident Judge, written notification of such grievance must be immediately forwarded to the ANKC Ltd Administrator for resolution.
- 2.2. The ANKC Ltd Administrator upon receipt of such grievance shall forward all material received regarding the grievance to the members of the Non Resident Judges Approval Board to prepare an agreed recommendation for resolution at the next available ANKC Ltd Board meeting. To assist the Non Resident Judges Approval Board, the ANKC Ltd Administrator may seek an explanation and/or clarification regarding the grievance from the Non-Resident Judge.
- 2.3. The ANKC Ltd Non Resident Judges Approval Board shall take any such grievance matters into account, including any response from the Non-Resident Judge, when considering future applications for a Non-Resident Judge to officiate in Australia.
- 2.4. For the purposes of this Regulation, a grievance means:
 - (i) a complaint in writing not accompanied by the fee (if any) payable to the ANKC Ltd Member Body to have such complaint dealt with in accordance with its Rules and Regulations; or
 - (ii) a complaint made by a Member of the ANKC Ltd Member Body in which such Member requests that it not be dealt with as an official complaint under Regulation 1; or
 - (iii) a complaint where the ANKC Ltd Member Body determines that it should not be dealt with as an official complaint under Regulation 1 herein.

**AUSTRALIAN NATIONAL KENNEL COUNCIL LTD
NON RESIDENT JUDGES APPROVAL AND APPEAL BOARDS**

PROCEDURE:

Note: The ANKC Ltd Administrator is not to correspond directly with either the Affiliate contracting the Judge or the Non Resident Judge

1. All applications to judge in Australia by Non Resident Judges (excluding New Zealand Resident judges), are to be sent to the State/Territory ANKC Ltd Member Body for dispatch to the ANKC Ltd Administrator for assessment, in accordance with the Regulations.

2. Approval Board

The Non Resident Judges Approval Board of three persons is elected by the ANKC Ltd for a term of one year.

The purpose of this Board is to review applications considered as “borderline” by the ANKC Ltd Administrator, and to consider appeals lodged against a decision made by the ANKC Ltd Administrator. This panel will not meet but will be sent details of the Judge concerned and will independently vote on their eligibility. Majority vote is necessary for acceptance. (10/02)

3. Appeal Board

The Non Resident Judges Appeal Board consists of the ANKC Ltd President (the convenor) and the Presidents from two States other than the one where the host club and those members of the Non Resident Judges Approval Board are located. The three persons must be from **different** States or Territories.

The purpose of this Board is to consider appeals lodged against a decision made by the Non Resident Judges Approval Board. This panel will not meet, but will be sent all details of the appeal; a copy all previous supplied information and a copy of each member of the Non Resident Judges Board recommendations, and will independently vote on the eligibility. Majority vote is necessary for acceptance. **(adopted 10/02)**.

4. Regulations for eligibility have been adopted by the ANKC Ltd and all ANKC Ltd Member Bodies.
5. The Affiliate of the ANKC Ltd Member Body contracting the Non Resident Judge in Australia is required to provide to their ANKC Ltd Member Body the following:
 - (i) ANKC Ltd Judging Application for “Persons not a Resident of Australia”.
 - (ii) Relevant completed Addendum A and/or B.
 - (iii) Payment of the relevant fee, payable to the ANKC Ltd to cover administration The fee is to be paid by the Affiliate contracting the Judge and requesting the approval. **(10/99)**

Application Fee seeking approval for a Non Resident Judge

- Applications received by ANKC Ltd Member Body nine (9) months prior to the first event: \$50.00 incl. GST **(effective 01/01/03) (10/02)**
 - Applications received by ANKC Ltd Member Body less than nine (9) months prior to the first event:
\$100.00 incl. GST **(effective 01/01/03) (10/02)**
- (iv) The name, State/Territory and date of each event the Non Resident Judge is likely to be contracted or sub-contracted to judge in Australia during their proposed stay in Australia.
 - (v) A list of breeds and / or discipline classes the Non Resident Judge is proposed to judge at each of the above events.
 - (vi) A statement of authorisation of judging qualifications from the Non Resident judge’s controlling body (if not provided, ANKC Ltd will obtain, at extra charge). The Controlling Body must be one that is recognised by ANKC Ltd. **(Amended 10/13 – 5.6.4)**

When the ANKC Ltd Member Body has all the above information, and only then, they will forward the information to the ANKC Ltd Administrator for approval or otherwise.

6. After processing the application, using the ANKC Ltd Regulations, the ANKC Ltd Administrator will advise the ANKC Ltd Member Body of the breeds / discipline classes for each event the Non Resident Judge has been approved, who in turn will advise the Affiliate.

A copy of this approval is required to be sent to each ANKC Ltd Member Body by the Affiliate for each event where the Non Resident Judge is judging, when submitting their event schedule for approval.

7. The contracting Affiliate is to send the following documents to the Non Resident Judge when all Judges' Contract/s have been confirmed. These can be provided in hard copy or by providing links to the current documents on the ANKC website:

- (i) The Standards for all the breeds the Non Resident Judge has been approved to judge in Australia.
- (ii) The ANKC Ltd Glossary of Canine Terms.
- (iii) ANKC Ltd Judging Dogs in Australia - Guidelines for Non Resident Judges.**
** available from each ANKC Ltd Member Body at no charge.
- (iv) Non-conformation judges to be provided with Rules and Regulations which relate to the discipline they are judging. For disciplines that require additional information e.g. agility course, advise the judge on the date that these are required to be submitted to the affiliate for submission to the ANKC for the attention of the relevant delegate – additional time should be allowed for in case amendments are required
- (v) Provide to the judge all information regarding judging in Australia including classes, judging procedure being used, awards to be made, equipment to be used.

8. The ANKC Ltd Administrator will establish a register of Non Resident Judges and record all appointments in the register. Such register shall also appear on the ANKC Ltd's Web Site.

The register is to contain the following:

- (i) The name and country of residence of the Non Resident Judge
- (ii) The Breed/s and or discipline classes approved
- (iii) Details of the events approved:
 - the name of each event
 - the date of each event
- (iv) Any reports concerning the Judge, either favourable or unfavourable.

9. Affiliates may appeal either a decision made by the ANKC Ltd Administrator or a decision made by the Non Resident Judges Approval Board. All appeals are to be lodged via the Affiliate's ANKC Ltd Member Body, who will refer the appeal to the ANKC Ltd Administrator, along with the Appeal fee. **(Adopted 10/02)**

- (i) Each time an Affiliate lodges an appeal they will be required to pay a fee as determined by the ANKC Ltd. The fee payable to the ANKC Ltd, to cover Administration costs.

The Appeal Fee to \$50.00 incl. GST per Judge (effective 01/01/03) (05/05)

- (ii) The ANKC Ltd Administrator will automatically refer an appeal against a decision of the ANKC Ltd Administrator to the Non Resident Judges Approval Board for processing.
- (iii) The ANKC Ltd Administrator will automatically refer an appeal against a decision of Non Resident Judges Approval Board to the Non Resident Judges Appeal Board, for processing.
- (iv) An appeal shall include new information that was not included in the initial application.
- (v) Appeals are not to be referred to an ANKC Ltd Board meeting.
- (vi) When processing an appeal, either by the Non Resident Judges Approval Board or the Non Resident Judges Appeal Board, they must only consider the appeal against ANKC Ltd Regulations Part 9.