



**PROCEDURE**

**TO APPROVE**

**NON RESIDENT HERDING JUDGES**

**(Effective from 1 January, 2005)**

## AUSTRALIAN NATIONAL KENNEL COUNCIL LTD

### REGULATIONS PERTAINING TO NON RESIDENT HERDING JUDGES

1. Where a Non Resident Judge has been invited to judge a Herding Event, that person must be an approved and accredited Herding Judge in their own Country for all levels to be judged.
2. The Non-Resident Judge shall be fully conversant with the ANKC Ltd rules for conducting and judging the event.
3. On the day of the event the affiliate club shall have as the Non-Resident Judges' scribe a qualified ANKC Ltd Herding Judge
4. a) The applicant is required to provide details of their experience. The details required being as follows:
  - i). Date of Trial/Test
  - ii). Name of Trial/Test
  - iii). List of Breed/s judged
  - iv). List of stock judged

The above information is to be provided with the initial application for approval of an Overseas Judge.

b) The Non Resident Judge must have judged at least 3 trials/tests of the highest level being applied for. He/she is required to have judged (at the highest level being applied for) at least once within a twelve month period previous to application

5. A Non Resident Judge must be able to verbally communicate with exhibitors to a degree that their directions and decisions are clearly understood or have a competent interpreter.
6. If a Non Resident Judge is unable to read English, the Club conducting the show is to provide an assurance that all ANKC Ltd Rules, Regulations, Policies, and Procedures have either been translated in writing into a language understood by the Non Resident Judge or communicated orally.
7. The Non Resident Judge, or affiliate club, is required to have their own indemnity insurance cover. A copy of this documentation must be supplied with the resume.
8. The Affiliate conducting the show must have some knowledge of a Non Resident Judge and their background and ability to judge.
9. The ANKC Ltd reserves the right to withdraw its approval of any Non Resident Judge previously approved without assigning a reason
10. The ANKC Ltd requires the Judging application for "Non Resident Judges" to be forwarded by the affiliate seeking the approval, to their Member Body at least 9 months prior to the date of the Herding Trial/Test or where more than one Herding Trial/Test is to be judged, 9 months prior to the first Trial/Test.
11. 9 months prior to the first Trial/Test A Non-Resident Judge must have supplied their full credentials in a resume to the affiliate conducting the event. The affiliate shall forward this resume to the ANKC Ltd Herding Overseas Judges Approval Panel
12. Applications received less than nine (9) months prior to the date of the first show **may only be approved** by the ANKC Ltd Overseas Judges Approval Board if **extenuating circumstances are provided**.
13. Where a previously approved Non Resident Judge is unable to fulfil a judging appointment. In these circumstances a qualified substitute Non Resident Judge may be approved by the ANKC Ltd. The application for approval of a substitute Non Resident Judge must be accompanied by all related correspondence concerning the reasons for the previously approved Non Resident Judge's inability to fulfil their agreed judging appointment/s.

14. The ANKC Ltd Administrator is empowered to grant approval for late submissions, without approval of the Overseas Judges Approval Board, provided that:
  - the late submission fee has been paid
  - the application is not received within 3 months or less of the Trial/Test date
  - there is no doubt of the eligibility of the Judge concerned to officiate.
15. The Organisation conducting the trial/test must not advertise or otherwise announce the name of any judge who is not a resident of Australia until they have been formally approved by the ANKC Ltd and the affiliate officially advised of approval.
16. A three (3) person panel (ANKC Ltd Herding Overseas Judges Committee) shall ensure that all of the above requirements are adhered to.

**AUSTRALIAN NATIONAL KENNEL COUNCIL LTD**  
**JUDGES APPROVAL BOARD FOR NON RESIDENT JUDGES**

**PROCEDURE:**

**Note:** The ANKC Ltd Administrator is not to correspond directly with either the Affiliate contracting the Judge or the Non Resident Judge.

1. All applications to judge in Australia by Non Resident Judges, except Judges that are residing in New Zealand, are to be sent to the State/Territory ANKC Ltd Member Body for dispatch to the ANKC Ltd Administrator for assessment, in accordance with the Regulations.
2. The ANKC Ltd has established a Non Resident Judges Approval Board of three persons elected by the ANKC Ltd for a term of one year. The purpose of this Board is to review applications considered as "borderline" by the ANKC Ltd Administrator, and to consider appeals lodged against a decision made by the ANKC Ltd Administrator. This panel will not meet but will be sent details of the Judge concerned and will independently vote on their eligibility. Majority vote is necessary for acceptance.
3. The ANKC Ltd has established a Non Resident Judges Appeal Board of three persons. The Non Resident Judges Appeal Board to consist of the ANKC Ltd President, who will be the convenor, and the Presidents from two States other than the one where the host club and those members of the Non Resident Judges Approval Board are located. The three persons are to come from **different** States or Territories. The purpose of this Board is to consider appeals lodged against a decision made by the Non Resident Overseas Judges Appeal Board. This panel will not meet, but will be sent all details of the appeal; a copy all previous supplied information and a copy of each member of the Non Resident Overseas Judges Board recommendations, and will independently vote on the eligibility. Majority vote is necessary for acceptance.
4. Regulations for eligibility have been adopted by the ANKC Ltd and all ANKC Ltd Member Bodies.
5. The Affiliate of the ANKC Ltd Member Body contracting the Non Resident Judge in Australia is required to provide to their ANKC Ltd Member Body the following:
  - i) ANKC Ltd Judging Application for "Persons not a Resident of Australia".
  - ii) Payment of the relevant fee, payable to the ANKC Ltd to cover administration. The fee is to be paid by the Affiliate contracting the Judge and requesting the approval.

**Application Fee seeking approval for a Non Resident Judge**

- Applications received by ANKC Ltd Member Body nine (9) months prior to the first show **\$50.00 incl. GST** (effective 01/01/03)
  - Applications received by ANKC Ltd Member Body less than nine (9) months prior to the first show..... **\$100.00 incl. GST** (effective 01/01/03)
- iii) The name, State/Territory and date of each Test/Trial the Non Resident Judge is likely to be contracted or sub-contracted to judge in Australia during their proposed stay in Australia.

When the ANKC Ltd Member Body has all the above information, and only then, they will forward the information to the ANKC Ltd Administrator for approval or otherwise.

6. After processing the application, using the ANKC Ltd Regulations, the ANKC Ltd Administrator will advise the ANKC Ltd Member Body for each Test/Trial the Non Resident Judge has been approved, who in turn will advise the Affiliate.

A copy of this approval is required to be sent to each ANKC Ltd Member Body by the Affiliate for each Test/Trial where the Non Resident Judge is judging, when submitting their Test/Trial Schedule for approval.

7. The contracting Affiliate is to send the following documents to the Non Resident Judge when all Judge's Contract/s have been confirmed:

*i) The ANKC Ltd Rules and Regulation for Herding Trials, including an addendum outlining the differences between the AKC and ANKC Ltd Regulations.*

8. The ANKC Ltd Secretary will establish a register of Non Resident Judges and record all appointments in the register. Such register shall also appear on the ANKC Ltd's Web Site.

The register is to contain the following:

- i) The name and country of residence of the Non Resident Judge
  - ii) Details of the tests/trials approved:
    - the name of each Test/Trial
    - the date of each Test/Trial
  - iii) Any reports concerning the Judge, either favourable or unfavourable
9. Affiliates may appeal either a decision made by the ANKC Ltd Administrator or a decision made by the Overseas Judges Approval Board. All appeals are to be lodged via the Affiliate's ANKC Ltd Member Body, who will refer the appeal to the ANKC Ltd Administrator, along with the Appeal fee.
    - i) Each time an Affiliate lodges an appeal they will be required to pay a fee as determined by the ANKC Ltd. The fee payable to the ANKC Ltd, to cover Administration costs.
      - **The Appeal Fee to ..... \$50.00 incl. GST**
    - ii) The ANKC Ltd Administrator will automatically refer an appeal against a decision of the ANKC Ltd Administrator to the Non Resident Overseas Judges Approval Board, for processing.
    - iii) The ANKC Ltd Administrator will automatically refer an appeal against a decision of Non Resident Overseas Judges Approval Board to the Non Resident Overseas Judges Appeal Board, for processing.
    - iv) An appeal shall include new information that was not included in the initial application.
    - v) Appeals are not to be referred to an ANKC Ltd Conference.
    - vi) When processing an appeal, either by the Non Resident Overseas Judges Approval Board or the Non Resident Overseas Judges Appeal Board, they must only consider the appeal against ANKC Ltd Regulations Part 9.